

Nashua School Board Regular Meeting  
Tuesday, September 13, 2016  
Nashua School Library  
6:00 p.m.

**Call Meeting to Order:**

Board Chair Cole Sibley called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance

**Roll Call**

Michele Fromdahl, Greg Nybakken, Joel Novak, Cole Sibley, Joe Laumeyer (absent with prior notice), Superintendent Bill Colter.

**Changes or additions to established agenda - None**

**Correspondence - None**

**Public Comment - None**

**Board approval of**

Board Minutes – regular and special

August 11<sup>th</sup> Final Budget Meeting and August 11<sup>th</sup> Regular Board Meeting

Motion by Joel to approve the minutes as written.

Second by Michele.

Vote: 4-0 Passed

Claims/payroll/student activity accounts/transfers.

Bill questioned the body shop claim for Uncle Milt's to get the bus repaired and if we had turned into insurance? Linda Parpart was in the audience and informed that yes it was turned in last year and that we had gotten paid by the insurance company.

Motion by Joel to approve claims.

Second by Greg.

Vote: 4-0 Passed

**Superintendent's Report**

Bill Colter and Michele Fromdahl attended the MTSBA Workshop in Glasgow. Bill meets weekly with the teachers to review eligibility and grades. Bill discussed the school newsletter and how he wants the public to be informed with what is going on in our school and our community so he includes what is going on with the Lion's Club and PTO. He has also looked into sending out the newsletters in bulk mail. Nashua School Grades 7-12 are going to participate in the Red Ribbon Run on 10-26-16. Bill had a phone tree made of all the school employees and gave it to each member of the board. Bill discussed that there are eight drills throughout the school year and so far we have conducted two fire drills and one evacuation drill.

**AD Report**

Mr. Allen the Athletic Director attended the Northeast Montana AD Meeting in Wolf Point. The topic of the meeting was the Eastern C Division Realignment Consideration. There was discussion on the division realignment options. Bill recommended keep this in mind and we will revisit this in February.

**Old Business – Discussion/Action**

Bill recommended hiring Janice Rorvik as the JH Volleyball Coach.

Motion by Michele to hire Janice Rorvik as the JH Volleyball coach.

Second by Joel.

Vote: 4-0 Passed

Bill recommended hiring Chris Bourn as the Assistant Track Coach.

Motion by Greg to hire Chris Bourn as the Assistant Track Coach.

Second by Michele.

Vote: 4-0 Passed

Bill stated that Terry Trang has volunteered to serve as the Pep Club Assistant.

### **New Business – Discussion/Action**

- **Out of District Attendance Agreements**

Bill reported that one Out of District Attendance Agreement was received and recommended approval of the agreement.

Motion by Michele to approve the agreement.

Second by Greg.

Vote: 4-0 Passed

- **Porcupine Award-Hall of Fame**

Cole and Joe have discussed the idea of starting recognition to the public for when they help out the Nashua School. It would be a Community Service Award and the board would take nominations. It was agreed to talk about this more at the next board meeting when Joe is present.

Bill will check with the school secretary if the Hall of Fame has been updated with the most recent inductees.

- **High School Volleyball for Fall 2017**

Mr. Allen spoke and we should be able to have eight players to make up a varsity team next year. Bill will send a letter to MHSAA informing them of this.

- **Superintendent Evaluation Form**

Bill and the Board agreed that the current form needs to be amended before performing Bill's annual evaluation. It was agreed everyone will review the form and bring suggestions for change to the October meeting. Bill will get the Superintendent Job Description sent to each member of the Board.

- **Back to school fees**

Bill reported on the wide variety of fees. He asked the Board to review the fees and bring ideas to the next board meeting. There was discussion on the reasons and history of fees. Bill is going to meet with the teachers to review fees.

- **MOA – Combined classes**

Bill recommended the Board approve the Memorandum of Agreement (MOA) to provide extra compensation for teachers who have combined elementary classes.

Motion by Greg to approve MOA.

Second Joel.

Vote: 4-0 Passed

- **Board approval of use of bus**

A letter was written to the school requesting a local family be able to rent one of our school buses for a family gathering. Bill spoke and said it was a great thing that this family is doing however, there are concerns about the District's liability. Bill will check with our insurance company to verify.

Motion by Joel for Bill to contact insurance company and follow their recommendation regarding use of the bus.

Second Greg.

Vote: 4-0 Passed

- **Board approval of bid to install new exterior lights**

Bill talked about upgrading the exterior lighting. Mattfeldt Electric has provided the Nashua

School with a bid of \$3899 to install exterior lights and a bid for \$220 for a LED Yard Light.  
Northwest Energy may have matching funds available after October 1<sup>st</sup>.

Motion by Greg to accept the Mattfeldt Electric bid.  
Second Joel.

Vote: 4-0 Passed

- Fall Conference – Billings – October 19-21, 2016

Bill informed the Board members that MCEL is in Billings October 19-21 and asked if anyone is interested in going to let him know.

- School Auditor for 2015-16

Bill sent out five letters to a variety of auditors to request a bid for our annual audit. Two bids were received.

Strom & Associates, P.C. - \$6,500.

Ross R. Stalcup CPA, P.C - \$11,500.

Bill recommended we accept the bid from Strom & Associates at a cost of \$6500 for each of the next three years.

Motion by Joel to accept the bid from Strom & Associates.

Second Greg.

Vote: 4-0 Passed

### Committee Reports

- Booster Club – None

- Parent-Teacher Organization – Tracy Sibley reported there will be a meeting on Monday at 6:00pm to develop a calendar of events and activities for the year.

- NEA report/comments – Sue Hoyer reported that there was an election and Sue Hoyer is the President, Meagan Wersal is the Vice President, Julie Cole is the Treasurer, and Brian Nybakken is the Secretary.

### Future Agenda items

Porcupine Hall of Fame, Education Hall of Fame, Back to School Fees, Superintendent Evaluation Form, and Use of the Bus.

### Adjournment

Motion by Michele to adjourn the meeting.

Second by Joel.

Vote: 4-0 Passed

Meeting adjourned at 7:10 p.m.

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Chairman

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Clerk

Date: \_\_\_\_\_