

Nashua School Board Regular Meeting  
Tuesday, June 21, 2016  
Nashua School Library  
6:00 PM

1. Call to order and Pledge: Board Chair Cole Sibley called the meeting to order at 6:00 pm and led the Pledge of Allegiance.
2. Roll call: Joe Laumeyer, Michele Fromdahl, Greg Nybakken, Joel Novak, Cole Sibley, Mrs. Cunningham, Linda Parpart.
3. Approval of Minutes: 05-10-16 Regular Meeting, 05-10-16 Organization Meeting, 05-10-16 Special Meeting, 05-16-16 Special Meeting, 06-02-16 Special Meeting  
Motion by Joel to approve all minutes as written.  
Second by Michele. Vote: 5 - 0 Passed
4. Approval of Expenditures – District Bills and Activity Accounting:  
Motion by Joe to approve the district expenditures and activity accounting.  
Second by Greg. Vote: 5 - 0 Passed
5. Correspondence to the Board: none
6. Public Comment: none
7. Old Business: none
8. New Business:

**a. Personnel – Hire Teachers, Hire Classified Staff for 2016-17:**

Mrs. Cunningham recommended hiring Terri Kaufman as the English teacher. Ms. Kaufman is a certified English teacher with 23 years of teaching experience and she is interested in extracurricular activities.

Motion by Joe to hire Terri Kaufman as the English teacher, pending background check.

Second by Joel.

Vote: 5 - 0 Passed

Mrs. Cunningham made the following recommendations for classified staff for 2016-17:

Verlin Borgen, Head of Maintenance/Bus Driver

Whitney Billing, Resource Room Aide

Jim Bocksnick, Head Custodian

Margie Peters, Resource Room Aide

Ann MacDonald, Assistant Custodian

Jane Collins, Title I Aide

Vicki Tolzien, Head Cook

Thelma Riggan, Speech/Title I Aide

Patti Sibley, Assistant Cook

Ryen Falkenstern, Bus Driver

Kayla Rorvik, School Secretary

Patrick Irwin, Bus Driver

Motion by Joel to accept Mrs. Cunningham's recommendations for the 2016-17 classified staff.

Second by Greg.

Vote: 5 - 0 Passed

**b. Determine District Health Insurance Contribution for 2016-17:**

Mrs. Cunningham reported that new rates for health insurance premiums go into effective July 1. The increase was \$31 from \$627 to \$658 for the most inexpensive plan. Current district contribution is \$540. Mrs. Cunningham recommended keeping the district contribution at \$540. Joe questioned if this was for teachers since that is in the master agreement. It was clarified that this was for classified staff only.

Motion by Michele to set the health insurance contribution at \$540 for classified staff for 2016-17.

Second by Greg.

Vote: 5 - 0 Passed

**c. Approve Student Attendance Agreements for Students Attending Out-of-District:**

Glasgow School District has submitted Student Attendance Agreements for two Nashua students to attend Glasgow Schools. Mrs. Cunningham recommended the board approve the agreements for signature by the board chair. Joe asked if there was a due date for these forms. Linda was not

aware of a due date but stated that they were signed by the Glasgow Schools board chair at their June 8 meeting so they would probably like them back soon.

Motion by Greg to approve the Student Attendance Agreements.  
Second by Joel.

Vote: 4 - 1 Passed,  
with Joe voting No

**d. Approve 2016-17 MHS Annual Dues Application:**

The dues application is in the packet and it will cost a total of \$3,475 for the fees per activity and insurances. Mrs. Cunningham recommended the board approve the application.

Motion by Joe to approve the MHS Annual Dues application for 2016-17.  
Second by Greg.

There was discussion on the status of co-ops and it was determined all agreements continue for next year.

The motion was voted on.

Vote: 5 - 0 Passed

**e. Approve 2016-17 Bus Routes:**

Mrs. Cunningham reported that the North Route will be shortened to remove the Nybakken stop, other routes remain unchanged. She recommended the board accept the change to the North route and keep the other routes unchanged.

Motion by Joel to approve the amended North Bus route.  
Second by Michele.

Vote: 5 - 0 Passed

**f. Approve 2016-17 Individual Transportation Contract:**

An Individual Transportation Contract has been received from Wayne Barnett. Mrs. Cunningham recommended the board approve the contract.

Motion by Joe to approve the 2016-17 Individual Transportation Contract.  
Second by Joel.

Vote: 5 - 0 Passed

**g. Approve Compensated Absences Fund Transfer:**

Linda explained that the Compensated Absences Fund is used to payout accrued leave when a classified staff or the superintendent terminates employment. The amount that can be maintained in the fund is determined based on accrued leave as of June 30. A transfer of \$3,424.72, adjusted for June revenues, is needed to increase to the maximum amount allowed in the fund.

Motion by Joe to transfer \$3,424.72, adjusted for June revenues, from the General Fund to the Compensated Absences Fund.  
Second by Greg.

Vote: 5 - 0 Passed

**h. Approve GASB54 Resolution to Commit Fund Balance:**

Linda stated that we are required to adopt this resolution for our financial audit.

Motion by Joe to adopt the GASB54 Resolution to Commit Fund Balance.  
Second by Joel.

Vote: 5 - 0 Passed

**i. Accept Superintendent's Resignation:**

Superintendent Cunningham's resignation letter is in the board packet.

Motion by Joe to accept Superintendent Cunningham's resignation effective July 31, 2016.  
Second by Joel.

Joe thanked Mrs. Cunningham for the time and efforts she put into Nashua. Cole expressed agreement with Joe's comment.

The motion was voted on.

Vote: 5 - 0 Passed

**j. Superintendent Search Options:**

Joe reported he contacted MTSBA to ask about our options. We have three options:

1. We can run under the County Superintendent of Schools.
2. We can advertise through MTSBA and have them assist in finding a superintendent.
3. We can pursue a superintendent on our own.

Joe felt we should have MTSBA assist in the process. Cole said he contacted MTSBA and was told the same thing. Greg asked about the cost. Joe said he anticipates \$5,000 to \$6,000. Michele asked if we advertise ourselves, where would we advertise. Options for advertising include the OPI website, newspapers, and job service. Michele suggested we advertise on our own.

Motion by Joel that we open the position and look on our own for 14 days. If no applications in that time, enlist the help of MTSBA.

Joe asked to clarify the 14 days. Is this calendar days? Greg felt that due to the time issue, we should start with MTSBA.

Joel amended his motion to advertise for 10 calendar days.

Second by Joe.

Vote: 5 - 0 Passed

9. Board reports: Joe attended the MTSBA region meeting in Helena where schools brought forth issues for the legislature. Joe and Michele attended the new board member training in Helena.

10. Superintendent's Report:

- Resignations were received from LeeAnn Walls, 5<sup>th</sup> grade teacher, and Linda Parpart, Business Manager/Clerk. An ad has been placed for the Business Manager/Clerk on the job service and in the Courier.
- Three teacher applications were received and will be reviewed this week.
- The summer crew is doing a magnificent job. All classrooms are almost done.

11. Future Agenda Items:

Cole would like to address extracurriculars at a special meeting. Mrs. Cunningham pointed out that there cannot be discussion about items under this agenda item since they are not listed on the agenda. Cole would like to put a budget discussion on the agenda. It was agreed to have a special meeting on June 29<sup>th</sup>. Joe suggested we have a report on progress for the superintendent search on the June 29<sup>th</sup> agenda. Greg agreed. Michele suggested a progress report on the search for the Business Manager/Clerk.

12. Adjournment:

Motion by Joe to adjourn the meeting.

Second by Joel.

Vote: 5 - 0 Passed

Meeting adjourned at 6:40 pm.

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Chairman

Clerk

Date: \_\_\_\_\_