

Nashua School Board Regular Meeting
Tuesday, April 13, 2021
Nashua School Library
6:00pm

1. Call to Order and Pledge: Board Chair Sharon Merideth called the meeting to order at 6:00pm and led the Pledge of Allegiance.
2. Roll Call: Sheila Miller, Sharon Merideth, Matt Garsjo, Tim Bellon.
Absent: Michele Fromdahl
Other: James Russell, Amanda Engstrom.
3. Correspondence: Lynette Schultz notified the school that 2020-21 will be her last year providing Speech and Language services to the Nashua School.
4. Public Comment: Sara Wittmayer wanted to thank Carrie Nichol for donating about \$2,000 worth of supplies and materials to the Art department.
5. Board Approval of:
 - a. Minutes: 3/9/21 Regular Meeting and 3/24/21 Special Board Meeting.
Motion by Tim to approve the 3/9/21 regular minutes and 3/24/21 special board meeting minutes as written.
Second by Sheila Vote: 4 – 0 Passed
 - b. Claims/payroll/student activity accounts
Motion by Sheila to approve claims/payroll/student activities.
Second by Matt Vote: 4 – 0 Passed
6. Superintendent's Report:
 - a. Mrs. Russell and I attended a grant writing workshop in Billings.
 - b. Contracts are out to staff.
 - c. Verlin and I have a list of summer projects.
 - d. Track will be in Fairview on Friday and Glasgow on Saturday.
 - e. Valley County Health Dept. is only requiring us to wear masks in common areas and the social distance went from six feet to three feet.
 - f. Graduation letter has been sent to parents.
7. Old Business: Heating System Repair
Jay Cederberg, a mechanical engineer on HVAC systems for Air Controls, presented to the board a plan to repair and update the heating and cooling system for the building. Air Controls was established in 1972 and has about 75 employees. There is a local repairman for Air Controls based out of Glasgow. Jay examined and found deficiencies with our system. He expressed that the current heating is not an ordinary design. Repairs have already been made to some elementary rooms starting last summer. Currently the shop has been updated. Jay recommended re-piping with a return water loop. 170-180-degree water temperature in each classroom would be the goal. To install the return water loop would take approximately three weeks to do in the summer and would roughly cost forty-five thousand dollars. Concerns that Jay has is the size of the current boilers that serve the elementary are small and not a standard American made boiler. Another proposal Jay is willing to do is have his Master Plumber come up and inspect/clean the boilers to make sure they are running at the proper efficiency. That will tell us the life of the boiler that is left. An inspection should be done every year but it is common to have it done every two years. With the installation of the return loop and coils there is hope.

8. **New Business:**

a. **Staff Resignation:**

Mr. Russell recommended accepting the letter of resignation from the Head Cook, Vickie Tolzien.

Motion by Matt to accept Mrs. Tolzien's letter of resignation effective April 7th, 2021.

Second by Sheila

Vote: 4 – 0 Passed

b. **MTSBA Policy Updates 1st Reading:**

1700	Uniform Complaint Procedure	3225P	Sexual Harassment of Students Procedure
5012P	Sexual Harassment of Employees Procedure	3310	Student Discipline
3130	Students of Legal Age	5120P	Fingerprint Background Check Procedure
5120F	Privacy Act Statement	5120F	Dissemination Log
5122F	Applicant Rights & Consent to Fingerprint	5232	Child Abuse & Neglect Reporting
5228P	Drug and Alcohol Testing for Bus Drivers	5328P	FMLA Procedures
7220/7220F	Use of Federal Title I Funds		

Mr. Russell recommended the board approve policy updates per the MTSBA Policy Notes document and as outlined above.

Motion by Sheila to adopt all MTSBA policy revisions as shown in the MTSBA Policy Notes document, Policy 5120P with Option #3 Fingerprints are obtained via local law enforcement agencies, Option #1 Retention & Storage Procedure, Option #2 Dissemination Procedure, Option #1 Destruction Procedure, and Option #2 Applicant Challenging Procedure.

Second by Matt

Vote: 4 – 0 Passed

c. **Summer Maintenance Crew:**

Mr. Russell recommended the board hire Kayla Rorvik as a summer worker for \$17.00 an hour. She would also supervise over the other summer workers.

Motion by Tim to hire Kayla as a summer worker for \$17.00 an hour.

Second by Matt.

Vote: 4 – 0 Passed

Mr. Russell recommended hiring Hayden Adkins as a second summer worker for \$11.00 an hour working 20-24 hours per week.

Motion by Sheila hire Hayden as a summer worker for \$11.00 an hour.

Second by Matt

Vote: 4 – 0 Passed

d. **Summary of Negotiations:**

The school board and Nashua Educational Association have reached an agreement. The Memorandum of Understanding lists the terms: 2% salary increase to the base salary for 2021-22 and 2022-23. A \$3,000 bonus to returning staff for the 2021-22 SY. A \$2,000 bonus to returning staff for the 2022-23 SY. An additional lane was added to the salary schedule of MA+10 with steps to 15 years. The board will contribute \$600 towards an employee's health insurance premium taken out through the school.

Motion by Sheila to accept the MOU between the Nashua School Board and the NEA for the 2021-22 and 2022-23 school year.

Second by Tim

Vote: 4 – 0 Passed

e. **MOA Porcupine Learning Center:**

Mr. Russell recommended that Sue Hoyer will serve in the position as the Porcupine Learning Center Coordinator. The stipend is \$4,000 and duties include working with administrators, special education teachers, teachers, para's, and parents to implement and monitor interventions with students to achieve academic success.

Motion by Matt to approve MOA for Sue Hoyer.

Second by Tim

Vote: 4 – 0 Passed

f. **Teacher Presentation:**

Mrs. Wittmayer presented to the board about having a personal finance class. Next Gen Personal Finance, NGPF, is offering a \$10,000 grant to school's that require students to take the personal finance class as a standalone course. Curriculum is free and the grant is used to build the class. The first semester would focus on Microsoft Excel, Word, etc. The second semester would focus on personal finance. Finances are so different from even ten years ago. The topics covered in personal finance are budgeting, savings, checking, investing, insurance, taxes, and college loans.

Motion by Sheila to start the new program of personal finance as a standalone course for the 2021-22 SY.

Second by Tim

Vote: 4 – 0 Passed

9. Committee Reports:

- Booster Club – None.
- NEA Report– Mrs. Parker gave her appreciation on behalf of the NEA for the negotiation process. Thank you.

10. Future Agenda Items: Staff Hires, MTSBA Policy Updates 2nd Reading, International Travel Program.

11. Next Board Meeting: Regular Board Meeting Tuesday, May 11th at 6:00 p.m.

12. Adjournment: Sheila declared meeting adjourned at 7:08pm.

Chairman

Clerk

Date: _____